

# **Privacy Policy**

## **For Collection, Use and Disclosure of Personal Information**

Privacy of your personal information is important to this office, in providing you with quality health care. We understand the importance of protecting your personal information. We are committed to collecting, using and disclosing your personal information responsibly.

All staff members who come into contact with your personal information are aware of the sensitive nature of the information that you have disclosed to us. They are trained in the appropriate use and protection of your information.

We are ensuring that we:

- Collect only the information necessary for your care
- Safeguard the medical records in our possession
- Share information with other healthcare providers on a “need to know” basis where required for your health care
- Disclose information to third parties only with your express consent, or when necessary for legal reasons
- Retain/destroy records in accordance with existing legislation

### **How We use and Disclose Personal Information**

We will collect, use and disclose information about you for the following purposes:

- To assess your health needs, and deliver safe and effective patient care
- To advise you of treatment options
- To establish communication with you
- To communicate with other healthcare providers for your treatment
- To comply with legal and regulatory requirements
- To invoice for goods and services, and collect unpaid accounts

Your information may be accessed by regulatory authorities for the purposes of investigating regulatory or legal issues.

### **Patient Consent**

I have reviewed the above declaration about the use of my personal information. I agree that Linda L. Brown, ND may collect, use and disclose information about me as set out in her office’s privacy policy.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date